

**General Session Minutes
State Board of Registration for Professional Engineers
September 15, 2014**

The State Board of Registration for Professional Engineers met in their offices at 300 Capitol Street in Charleston, WV on Monday, September 15, 2014. Those present for all or part of the meeting were:

Edward L. Robinson	President
William E. Pierson	Vice-President
Bhajan S. Saluja	Secretary
Richard E. Plymale	Member
Leonard J. Timms	Member
Lesley L. Rosier-Tabor	Executive Director
Aaron M. Armstrong	Board Investigator
Debra L. Hamilton	Legal Counsel

The meeting was called to order at 9:00 am.

The Board meeting minutes for July 22, 2014 were reviewed. A motion to approve the minutes as submitted was made by Mr. Timms, seconded by Mr. Plymale. Motion carried.

The Board budget summaries for July and August 2014 were received and reviewed. Ms. Rosier discussed the OASIS transition and the difficulties encountered when running multiple financial reports in the new OASIS system in order to produce a single report typical of the WVFIMS reports the Board is accustomed to reviewing during a Board meeting. Additionally, Ms. Rosier reported that she will continue to work with WVOASIS personnel to develop a query that will allow for a more comprehensive report for the November meeting.

The Board discussed the Database Software contract and the current Request for Information (RFI) that is pending. Ms. Rosier indicated she will respond to the RFI upon receipt of comment and feedback by WV Purchasing Division staff regarding the Board's draft response.

A motion to approve the current expenditures and purchasing card transactions was made by Mr. Plymale, seconded by Mr. Saluja. Motion carried.

A motion to approve educational and travel expenses for a 2-credit hour engineering course offered by WVUIT for Aaron Armstrong, Board Investigator, was made by Mr. Timms, seconded by Mr. Pierson. Motion carried. Mr. Armstrong will be directed to turn in all course-related expenses including travel after the successful completion of the course in late 2014.

Ms. Rosier presented the Executive Director's report and addressed all Board questions and comments.

- Ms. Rosier reported that Board members Robinson and Saluja conducted 2 PE interviews on July 30, 2014.
- Mr. Pierson asked about having a comprehensive EI list available on the Board's website. Ms. Rosier indicated this enhancement is currently being developed but will take considerable time given the limited EI information that was entered into our database prior to 2002.
- Ms. Rosier reported that 71 PE applications have been received for the October exam, 70 were approved and one has transferred to April 2015 pending receipt of additional required employment verifications. Out of the 70 approvals, 3 cancelled with the Board prior to registering with NCEES and 3 failed to register with NCEES. A total of 64 exams are scheduled to be administered in late October.
- Mr. Timms discussed the low numbers of FE CBT takers nationwide and that NCEES reported during the annual meeting that these numbers were anticipated.
- Mr. Timms discussed his interest in the Board following up on the 2009 faculty licensure survey sent to all WV colleges and universities with ABET-accredited programs. The Board agreed that it was time to contact the schools and learn of their recent efforts to comply with WV Engineering Law with respect to teaching of engineering subjects. Ms. Rosier was directed to prepare draft correspondence to the Deans of the 5 WV engineering/engineering technology programs for Board review at the November Board meeting.
- Ms. Rosier reported that she recently inquired about upcoming Fall 2014 ABET visits and whether or not the Board would have the opportunity to send an official observer. Mr. Timms is available during the October WVUIT visit dates and volunteered to participate if possible.
- Ms. Rosier reported that as of last week, there had been 90 FE CBT examinees in WV since CBT kickoff in January 2014 with a 50% pass rate (45 pass/45 fail). These numbers include both repeat examinees as well as first-time test takers.

A motion was made by Mr. Pierson, seconded by Mr. Timms, to approve attendance and travel for Board members, staff and counsel to the activities as discussed and outlined in the Executive Director's report and updated 2014 calendar. Motion carried. Ms. Hamilton informed the Board that she would be unable to attend the upcoming FARB meeting, which was previously approved by the Board.

Mr. Saluja made a motion to enter into Executive Session at 10:05 am, seconded by Mr. Plymale. Motion carried.

At the conclusion of the Executive Session, Mr. Saluja moved to enter into General Session at 11:45pm with a second by Mr. Timms. Motion carried and the Board took the following action:

1. Mr. Timms made a motion to dismiss C2014-17, seconded by Mr. Plymale. Motion carried.

2. Mr. Pierson made a motion for the Board President to send a letter to the local municipality involved in C2014-20 reminding them of the code section relating to public works (W. Va. Code 30-13-20). Mr. Timms seconded and the motion carried.
3. Mr. Timms made a motion to move I2015-02 to complaint, seconded by Mr. Pierson. Motion carried.
4. Mr. Plymale made a motion to move I2015-03 to complaint, seconded by Mr. Timms. Motion carried.

Based on motions by Mr. Timms, each seconded by Mr. Saluja, the Board took the following actions on Special Cases for Board Action:

1. Chase Lindsey's EI application was approved. Mr. Pierson recused himself and abstained from the vote on this matter.
2. Ricky Alejo's request for comity was approved.
3. Nancy Sauer's request for comity was denied.

The Board recessed the meeting at 12:00 noon for lunch. Meeting resumed at 12:55pm.

Ms. Rosier, Mr. Pierson and Mr. Timms presented a summary on the outcome of the NCEES Annual Meeting votes that took place in mid-August in Seattle. Of particular interest was the Oklahoma board motion to remove all language from the NCEES *Model Law* and *Model Rules* that refer to Model Law Engineer 2020 or Model Law Structural Engineer 2020 and to request that the president charge a committee to draft an NCEES position statement that reflects the organization's support for additional education requirements for initial engineering licensure. The motion passed.

Ms. Rosier reported that the Board received confirmation from the NCEES Executive Director approving the Board Investigator as an Associate Member of NCEES.

Ms. Rosier reported on the latest updates regarding Subject Matter Reports released to the colleges and universities. The schedule for releasing NCEES Subject Matter Reports has changed due to the new computer-based format of the FE and FS exams. Beginning in July of this year, reports will be distributed semi-annually each July and January.

Each Board member was provided a draft copy of the proposed modifications to the legislative rules filed in March 2014, which mirror the emergency rules in effect, and each was invited to comment upon or otherwise participate in the work with legislative counsel prior to the 2015 Legislative Session. The Board also confirmed its intention to request introduction of the 2014 legislation authorizing multi-year renewals that passed both houses but did not complete legislative action.

Ms. Rosier presented the findings and agency response of the Purchasing Inspection report. Ms. Rosier also reported that both she and the Board Administrator would be

participating in the annual State Auditor's Training, which includes procurement training as well, during the remainder of this week at Snowshoe, WV.

The Board reviewed a letter from the City of Bridgeport regarding modifications to the 5-G Rule for the Procurement of Architectural and Engineering Services as submitted by the City Engineer. No action was taken.

The Board discussed the recent request of the DEP to provide comments on their interpretive rule concerning Senate Bill 373. The Board voted, upon motion by Mr. Pierson and second by Mr. Timms, to provide general comments via letter under the Board President's signature. Motion carried.

Ms. Rosier updated the Board on the 2014 PE and COA renewal status as well as the roadmap ahead concerning the closeout of the renewal season on October 1st as well as plans for the upcoming annual audits.

Ms. Rosier discussed the Board's calendar of events to include the upcoming PE and SE exam. The next Board meeting was rescheduled for Monday, November 3, 2014. The meeting will take place at the Board's office in Charleston, WV.

Upon motion by Mr. Timms, seconded by Mr. Pierson, the Board meeting adjourned at 3:00pm. The Board members will be compensated one day per diem plus travel expenses.

Edward L. Robinson, P.E.
Board President

Bhajan S. Saluja, P.E.
Secretary