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BEFORE THE WEST VIRGINIA STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

IN RE: STRUCTURAL ENGINEERING UNLIMITED, LLC **C2026-02**

CONSENT ORDER

Comes now the West Virginia State Board of Registration for Professional Engineers by Garth E. Thomas, Jr., P.E., its President, (hereinafter "the Board") for the purpose of agreeing to resolve a Complaint seeking disciplinary action against Structural Engineering Unlimited, LLC (hereinafter "Respondent Firm"). As reflected in this document, the parties have reached an agreement concerning the proper disposition of this matter, and the Board, upon approval of this agreement, does hereby **FIND** the following:

1. The matters set forth herein are within the jurisdiction of the Board, which is the state entity with the power and duty to regulate the practice of engineering in the State of West Virginia.
2. Respondent Firm is a corporation organized under the laws of the State of Maryland, with its principal place of business in Frederick, Maryland.
3. Respondent Firm's Certificate of Authorization ("COA") was initially issued by the Board on 8/6/2011. The Firm's COA was "Invalidated" by the Board on 10/13/2015 due to the Firm not having an active PE designated as the Firm's Engineer-In-Responsible-Charge. At that time, the Firm was put on notice that it must cease and desist offering or performing engineering activities in West Virginia until its COA was reinstated.
4. State law requires a provider of engineering services to possess an active COA in order to practice engineering or to offer engineering services in West Virginia.
5. In June of 2025, Respondent Firm applied for reinstatement of its COA and self-reported that it had recently presented to a client a sealed set of engineering calculations and plans for a project located in Berkeley County, West Virginia.

6. This resulted in a Board-initiated investigation, which was the basis of the Board's Complaint which set forth allegations that Respondent Firm had practiced engineering in West Virginia without an active COA.

7. The Board initiated Complaint Number C2026-02 at its regular meeting on July 16, 2025, and it was received and filed by the Board on said date.

8. The Board and Respondent Firm have agreed to settle this matter through the entry of this Consent Order, wherein Respondent Firm would make certain admissions as set forth herein, forego its rights to an administrative hearing, and its right to appeal.

9. The Board has taken into account the following factors in reaching this settlement: the violation did not pose harm to the public; the corrective measures taken by Respondent Firm; and Respondent Firm has cooperated in the resolution of this Complaint.

10. The Board, in its discretion, will not assess administrative costs. However, it is within its power to assess such costs that incurred in the investigation, initiation, and resolution of this Complaint.

CONCLUSIONS OF LAW

11. The Board is the state entity with the power and duty to regulate the practice of engineering in the State of West Virginia, and matters related to such practice are within the jurisdiction of the Board. W.Va. Code §30-13-1 *et seq.*

12. Juan M. Utrera, Member of Respondent Firm, has the power and authority to make admissions and otherwise act on behalf of Respondent Firm.

13. Respondent Firm admits that it did not possess an active COA when it provided engineering services by presenting to its client a sealed set of engineering calculations and plans for a project located in Berkeley County, West Virginia.

14. It is unlawful for any firm to practice or offer to practice engineering, as defined by West Virginia Code §30-13-3(e), in the State of West Virginia without an active COA. W.Va. Code §30-13-17.

15. The Board may reprimand, suspend or revoke or refuse to issue, restore or renew a certificate of registration or authorization, or place on probation, impose a civil penalty or reprimand any professional engineer or firm, who has failed to comply with any of the provisions of this article or any of the rules promulgated under it. W.Va. Code §30-13-21(a)(4), (b) and (d), and §30-13-22(d).

16. The provisions of W.Va. Code §30-13-21(a) are applicable to persons and firms. W.Va. Code §30-13-21(b) and (d).

17. The Board is authorized to "assess civil penalties against any person who violates any provision of this article or any rule promulgated by the board for each offense in an amount determined by the board." W.Va. Code §30-13-21(b); see also W.Va. Code §30-13-21(d)(4), and W.Va. Code R. §7-1-15.

18. Based on the findings of fact set forth above, the legal citations set forth herein, and Respondent Firm's admission above, Respondent Firm violated W.Va. Code §30-13-17 when it provided engineering services for a project located in Berkeley County, West Virginia at a time it did not have an active COA.

19. Practicing engineering as defined by W.Va. Code §30-13-3(e) without a Certificate of Authorization is an action that may subject a firm to discipline by the Board, including a civil penalty up to Five Thousand Dollars ($5,000.00) for each offense. W.Va. Code R. §7-1-15.1.

20. In determining the amount of a civil penalty to be assessed, the Board may consider such factors as the circumstances leading to the violation; the nature and severity of the violation and the risk of harm to the public; the extent to which the cited person or firm has cooperated with the Board and the Board's investigation; and other matters as may be appropriate. W.Va. Code R. §7-1-15.4.

21. The assessment of administrative costs is within the Board's sole discretion. W.Va. Code §30-13-21(d)(4) and W.Va. Code R. §7-1-14.4.

CONSENT OF RESPONDENT FIRM

Juan M. Utrera, Member of Respondent Firm, by affixing his signature hereon, agrees to the following on behalf of Structural Engineering Unlimited, LLC:

22. Respondent Firm acknowledges its right to consult an attorney of its choosing, at its sole expense, and it knowingly, freely, voluntarily, and without any threat of harm or act of coercion waives its right to proceed with counsel, and will proceed pro se. Further, Respondent Firm is aware of its rights to pursue this matter through appropriate administrative and/or court proceedings, including its right to an administrative hearing before the Board, and Respondent Firm knowingly, freely and voluntarily waives these rights provided the Board accepts the terms and conditions set forth in this Consent Order.

23. Respondent Firm admits it did not possess an active Certificate of Authorization to practice engineering in the State of West Virginia when it provided engineering services for a project located in Berkeley County, West Virginia.

24. Respondent Firm accepts the findings set forth above and consents to the entry of this Consent Order knowingly, freely and voluntarily, and not under duress, restraint or compulsion.

25. Respondent Firm acknowledges that this Consent Order is being executed for the purpose of avoiding further administrative action with respect to the above-styled matter. In this regard, Respondent Firm authorizes the Board to review and examine all investigative file materials concerning Respondent Firm's activities in West Virginia in consideration of this Consent Order.

26. Should the Board not approve this Consent Order, Respondent Firm waives any objections to the Board or any of its members participating in the adjudication of this matter. This paragraph is binding on Respondent Firm even if the Board does not approve this Consent Order.

27. Respondent Firm acknowledges that the Board may reject this proposal, notice and hold a hearing, and, upon adjudication, impose such sanctions of a disciplinary nature as it deems appropriate.

28. If the Board does reject this proposal, any admissions made herein by Respondent Firm are deemed null and void.

29. Respondent Firm understands that this Consent Order constitutes a full and final settlement of this matter, and nothing in this Consent Order or the circumstances giving rise to the same may be the subject of any appeal or other civil or administrative actions except an action by the Board to enforce the terms of this Consent Order, but that nothing in this Consent Order prohibits the Board from considering this disciplinary action or the circumstances giving rise to same with regard to any future disciplinary matter involving Respondent Firm which may be before this Board.

30. Respondent Firm understands that the Complaint and this Consent Order are public records which, together with other public documents in the file, must be made available upon legal request in accordance with the State's Freedom of Information Act.

31. Respondent Firm agrees that the sum and substance of the Complaint and this agreement in part or in their entirety will be set forth in Board publications and on the Board's website, as well as other appropriate placements, including the non-public enforcement exchange database administered by the National Council of Examiners for Engineering and Surveying (NCEES).

32. Respondent Firm acknowledges that non-compliance with this Consent Order may result in the rescission of this agreement, the reinstatement of the Complaint, the summary revocation, non-renewal or non-reinstatement of any Certificate of Authorization issued to Respondent Firm by the Board, and the addition of any other charges which may arise or ensue from Respondent Firm's non-compliance with this Consent Order.

33. Respondent Firm acknowledges that proof of any material misstatement or misrepresentation made in connection with this matter will result in the rescission of this

agreement, the reinstatement of the Complaint, the summary revocation, non-renewal or non-reinstatement of any Certificate of Authorization issued to Respondent Firm by the Board, and the addition of any other charges which may arise or ensue from providing false information to the Board in violation of West Virginia engineering law.

ORDER

After due and mature consideration of the facts, the statements, and the applicable law governing this action, and being, otherwise fully informed of the premises, the Board hereby **DISCIPLINES** Structural Engineering Unlimited, LLC, Respondent Firm, for violating West Virginia Engineering Law as follows:

1. On the basis of the foregoing, and upon entry of this Consent Order, the Board hereby **ORDERS** that this Consent Order shall serve as settlement of Complaint Number C2026-02 pursuant to West Virginia Code §30-13-22(b).
2. The Board **ORDERS** Respondent Firm to pay a civil penalty in the amount of Two Hundred Fifty Dollars ($250.00) for practicing engineering without an active Certificate of Authorization. The total civil penalty levied upon the Respondent is Two Hundred and Fifty Dollars ($250.00).
3. The Two Hundred and Fifty Dollar ($250.00). civil penalty must be paid within thirty (30) days of the date of entry set forth below, such amount to be made payable to the "**W. Va. P.E. Board**" for transfer to the general fund of the State of West Virginia upon receipt.
4. The sum and substance of the Complaint and this agreement in part or in their entirety shall be set forth in Board publications and on the Board's website, as well as other appropriate placements, including the non-public enforcement exchange database administered by the National Council of Examiners for Engineering and Surveying (NCEES).
5. Any violation of the terms of this Consent Order shall be immediate cause for further disciplinary action by the Board.

6. If the civil penalty imposed herein is not paid within thirty (30) days of the date of entry set forth below, then Respondent Firm's COA, if any, is hereby **ORDERED REVOKED**. Said revoked COA may be restored once the civil penalty is paid, and Respondent Firm pays the appropriate fees, and is otherwise in good standing with the Board. West Virginia Code §30-13-21(d)(1).

7. This Consent Order may be summarily enforced in the Circuit Court of Kanawha County, West Virginia, without further notice to Respondent Firm upon application by the Board for the entry of a Judgment Order for the total amount of payment agreed to herein of Two Hundred and Fifty Dollars ($250.00). together with pre-judgment interest from the date of the Board President's signature hereon, post-judgment interest from the date of entry of the Judgment Order, and all costs of any enforcement action(s), which judgment shall be fully executable in accordance with applicable law.

8. This matter shall be closed upon execution of this Consent Order by both parties and the full payment of the civil penalty agreed to herein.

9. This Consent Order constitutes a full and final settlement of this matter, and nothing in this Consent Order or the circumstances giving rise to the same may be the subject of any appeal or other civil or administrative actions except an action by the Board to enforce the terms of this Consent Order. This shall not prohibit the Board from considering this disciplinary action or the circumstances giving rise to the same with regard to any future disciplinary matter involving Respondent Firm which may come before this Board.

10. This Consent Order relates solely to matters set forth in West Virginia engineering law and does not evidence compliance with any other laws of the State of West Virginia or its political subdivisions, nor should any such compliance be implied.

(Signature line appears on next page)

AGREED TO BY:

RESPONDENT FIRM

STRUCTURAL ENGINEERING UNLIMITED, LLC 08/04/2025
By: JUAN M. UTRERA, MEMBER **DATE**

ENTERED into the records of the West Virginia State Board of Registration for Professional Engineers this 6th day of August, 2025.

WEST VIRGINIA STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

By: Garth E. Thomas Jr.
GARTH E. THOMAS, JR., P.E.
BOARD PRESIDENT